

TO: James L. App, City Manager

FROM: Ken Johnson, ES Chief

SUBJECT: Surplus Property

DATE: July 15, 2003

Needs: For the City Council to adopt a resolution declaring certain City equipment as surplus and authorizing its disposal in the manner described below.

Facts:

1. The City took possession of a 105 foot ladder truck in August 2000, without the ability to house it inside an existing fire station.
2. The City purchased and erected a temporary shelter for the vehicle at the 13th Street fire station.
3. The City has since closed the old fire station and relocated its operations to the Public Safety Center, therefore has no need for the temporary shelter.
4. Accordingly, the Council is being asked to declare said equipment as surplus so that it may be disposed through a sealed bid process.

Analysis
and

Conclusion: The City utilized a temporary structure to house the ladder truck. The truck has since been relocated to the new Public Safety Center. The temporary structure remains at the old fire station #1. The City has no further use of the temporary structure.

Before the City may dispose of un-needed property, the City must first declare said property as surplus. Once declared surplus, the City will proceed with a sealed bid sale to dispose of the property.

Fiscal

Impact: It is estimated that the sale of surplus property would generate \$250 to \$1,000 for the City. The sale proceeds would be deposited into the General Fund.

Options:

- a. That the City Council adopt Resolution No. 03-xx declaring certain City property as surplus and approving the method of disposal as identified therein; or
- b. Amend, modify, or reject the above option.

RESOLUTION NO. 03-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PASO ROBLES
DECLARING CERTAIN CITY PROPERTY AS SURPLUS

WHEREAS, the City purchased a temporary shelter to house a ladder truck; and

WHEREAS, the City relocated its fire operations, including the ladder truck, from fire station #1 at 13th and Spring Streets to the Public Safety Center.

THEREFORE, BE IT HEREBY RESOLVED that the City Council of the City of El Paso de Robles does hereby declare the temporary shelter as surplus and orders it to be sold by sealed bid, with the proceeds to be recognized in the General Fund.

PASSED AND ADOPTED by the City Council of the City of Paso Robles this 15th day of July 2003 by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

Frank R. Mecham, Mayor

ATTEST:

Sharilyn M. Ryan, Deputy City Clerk